

## **Introduction**

The COMU Awards are organized yearly by the Congresso Médico Universitário's Organizing Commission at Faculdade de Medicina da Universidade de São Paulo (Universidade de São Paulo Medical School - FMUSP). They were first conceived as an acknowledgement of outstanding academic performance and dedication to research for Medicine, Speech Therapy (Fonoaudiologia), Physiotherapy, and Occupational Therapy undergraduate students. The COMU Organizing Commission is responsible for coordinating and regulating the whole awards process.

The **XLI COMU Awards** comprises the *Oswaldo Cruz Award*, the *Monograph Award*, the *Panels Awards* and the *Fundação Faculdade de Medicina Award*.

In 2022, the Organizing Commission will pursue the initiative started in last year's Congress edition by accepting abstracts and manuscripts from undergraduate students from all over the world. Therefore, all submissions must be made in English. This is another step in University of São Paulo's efforts to develop quality research output and international outreach.

## **ORGANIZING COMMISSION**

### **Prof Dr José Ricardo de Carvalho Mesquita Ayres**

Honorary President of COMU Awards  
Full Professor of Preventive Medicine at FMUSP

### **Pedro Humberto Campanharo Lagares**

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### **Paula Souza Ramalho**

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### **Eduardo Sorice Correa**

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### **João Pedro Borges Jardim**

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### **Vivian Helena de Castro Marques**

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### **Juliana Martes Sternlicht**

President of Panels Award  
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### **To be defined**

Secretary of COMU Awards

## REGULATION

### **1. Awards Commission of the XLI Congresso Médico Universitário da Faculdade de Medicina da Universidade de São Paulo (COMU).**

1.1. The Awards Commission of the XLI COMU is composed of:

- a. the President of the XLI COMU Awards;
- b. the Secretary of the XLI COMU Scientific Awards;
- c. the President of the *Fundação Faculdade de Medicina* Award;
- d. the President of the *Oswaldo Cruz* Award;
- e. the President of the Monograph Award;
- f. the President of the Panels Award;
- g. the Honorary President of the XLI COMU Scientific Awards.

1.2. Each role of Awards Commission of the XLI COMU will belong respectively to:

- a. the academic Pedro Humberto Campanharo Lagares, President of the Scientific Department;
- b. to be defined;
- c. the academic Eduardo Sorice Correa, editor-in-chief of *Revista de Medicina*;
- d. the academic João Pedro Borges Jardim, first treasurer of the Scientific Department;
- e. the academic Vivian Helena de Castro Marques, second treasurer of the Scientific Department;
- f. the academic Juliana Martes Sternlicht, Extension coordinator of the Scientific Department;
- g. Prof Dr José Ricardo de Carvalho Mesquita Ayres, Full Professor of Preventive Medicine at FMUSP.

1.3. The Commission will be responsible for the whole process of selecting and analyzing the candidates. Activities of the XLI COMU Awards Commission will end only after the certificates are delivered and the winners of the XLI COMU Awards have received their prizes.

### **2. About the Awards.**

2.1. The XLI COMU Awards are composed of:

2.1.1. Oswaldo Cruz Award, divided into the Areas, as follows:

- a. Basic;
- b. Clinical;
- c. Surgical;
- d. Case Report;
- e. Medical Education

2.1.2. Monograph Award.

2.1.3. *Fundação Faculdade de Medicina* Award.

2.1.4. Panels Award, divided into the Areas as follows:

- a. Basic;
- b. Clinical;
- c. Surgical;
- d. Academic Extension;
- e. Case Report;
- f. Primary Health Care.

2.2. All of XLI COMU's Scientific Awards are sponsored by *Fundação Faculdade de Medicina*.

2.3. Only studies done by undergraduate students of Medicine, Speech Therapy (Fonoaudiologia), Physiotherapy, and Occupational Therapy are eligible to apply for XLI COMU Awards. The students must be regular students of a university recognized by the Brazilian Ministry of Education and Culture (MEC) or equivalent organ of the applicant's respective country.

2.4. The members of the XLI COMU Awards Commission are not allowed, under any circumstance, to apply for XLI COMU's Scientific Awards.

2.5. Submitted materials must not have been concluded before June 2021.

2.5.1. The noncompliance of this condition leads to the loss of the application's awarding right, including annulation of the certificate, restitution of the prize money received and removal of the publishing rights from *Revista de Medicina*, or, in case the publication has already been made, notification of retraction via an erratum.

2.5.1.1. Abstracts or manuscripts that have been disqualified do not have rights to the refunding of the XLI COMU Awards registration fee.

2.5.2. In the event that the XLI COMU's Awards Commission concludes that noncompliance of Article 2.5 has occurred in a dishonest manner, in addition to the punishment described in Article 2.5.1, the first author of the respective research might suffer further sanctions by the upcoming Congresso Médico Universitário's editions:

2.5.2.1. The penalized individual will not be allowed to run for COMU's Scientific Awards for at least 2 years to, at most, permanent suspension, depending on the judgment of the Awards Commission.

2.5.2.2. A List containing the names of the penalized individuals will be passed on from the current Awards President to the next COMU's Organizing Commissions.

2.5.2.3. Materials submitted to the XLI COMU Awards in which one of the authors has been penalized in previous Congresses, will have its participation automatically excluded, following Article 2.5.

2.5.3. In the event of penalties, the immediately next placed research will receive all the rights formerly attributed to the disqualified research.

2.6. Each study is allowed only one submission in the XLI COMU Awards. Therefore, submission of the same study to more than one of the Awards or to more than one Area of the same Award is not allowed.

2.6.1. If more than one submission for the same research is detected, all the previous submissions will be cancelled and only the last one will be considered.

2.7. Each author is allowed to have only one submission for each of the five Areas of the Oswaldo Cruz' Award, one submission for each area of the Panels Award and one submission for the Monograph Awards,

2.8. Complete studies that have clear divisions and are presented simultaneously in the same Area or in more than one Area or Award will be disqualified, at the XLI COMU's Awards Commission's sole discretion.

2.9. Only materials qualified to the second phase of the Oswaldo Cruz Award, monograph Award and Panels Award will receive participation certificates.

2.10. The materials ranked as first place for each Area of the Oswaldo Cruz Award, and exclusively those, will run for *Fundação Faculdade de Medicina* Award.

2.11. The official means of communication with the XLI COMU Awards is by email (dc@fm.usp.br).

2.12. Each submitted abstract may have no more than 7 (seven) authors.

2.11.1. The studies may have at least 1 (one) and at most 6 (six) academic student authors.

2.11.2. The studies may have at least 1 (one) and at most 3 (three) non-academic advisors as authors.

2.13. Alterations of the participants, or their name order, or any other changes will not be allowed after the submission is completed.

2.14. If the study is a Systematic Review, it must be submitted to the Monograph Awards.

### **3. Awards Regulation.**

#### **3.1. Oswaldo Cruz Award.**

3.1.1. Each study is allowed to run for exclusively one Modality of the Oswaldo Cruz Award, as described in Article 2.1.1.

3.1.2. In the event of having less than 3 (three) submissions to an Area of Oswaldo Cruz's Award, all the submissions will be excluded from this Area of the XLI COMU Awards.

3.1.2.1. Exceptionally in that case, the registration fee will be refunded to the authors, after the release of the studies classified to the second phase.

#### 3.1.3 Case reports

3.1.3.1 Studies submitted as Case Reports must fulfill one of the following conditions:

- a. description of a new pathology;
- b. new etiological or physiopathological information about a known disease;
- c. report of an infrequent pathology;
- d. observation of rare or atypical manifestations in cases of a known disease;
- e. use of new therapeutic course of action;
- f. use of new investigation technique.

3.1.3.2. The manuscript must have at most 30 (thirty) A4 sized pages (297x210mm) typed in Times New Roman, font size 12 and 1.5 line space. It must be 2.5 cm wide on the left and inferior margin, and 2.5 cm wide on the right and superior margin.

3.1.4.1. These specifications apply to all the pages of the research, including

the first three pages, abstract and references.

3.1.4.2. There is no limit of space for graphs, charts, illustrations and bibliographic references, as long as the research does not exceed 30 (thirty) pages.

3.1.4.2.1. Visual aids, such as images or graphs, cannot be literally taken from books or periodicals. It is necessary to adapt them, as well as specify their origin (name of the reference, name of the article and pages from where it has been taken).

3.1.5. The Awards Commission will consider the standards for scientific writing used by journals and medical entities contained in the Uniform Requirements of Manuscripts Submitted to Biomedical Journals, available in International Committee of Medical Journal Editors' website: <http://icmje.org/recommendations/>, (accessed 03/04/2021).

3.1.6. The manuscript must be written in English with the following structure:

- a. 1st page: research title in English, Area, and Award it is running for.
- b. 2nd page: title in English, Area and Award it is running for, and keywords in English, at most 5 (five), using 2022 version of the structured vocabulary MeSH (Medical Subject Headings) from the U.S. National Library of Medicine, available in: <https://www.ncbi.nlm.nih.gov/mesh> (accessed 24/04/2022).
- c. 3rd page: an abstract of the study, with up to 250 words. The abstract must include:
  - c.1. Brief description of the issue studied;
  - c.2. Description of the material and method used, when new, name basic principles, type of operation and degree of accuracy;
  - c.3. Summary of the results (it is not enough to state that the results will be discussed); quantitative data are advised;
  - c.4. Conclusions.
- d. 4th page onward: the manuscript body should contain the title, without identification of the academic authors or academic advisor authors, followed by a brief introduction justifying the issue studied, objectives, methods, results and discussion. the institution or any other information that might identify the authors or their origin should not be mentioned,

under any circumstance, under penalty of disqualification, in order to ensure the blindness of the evaluation.

- e. Last pages: bibliographic references numerated with arabic algarisms consecutively, following the order of appearance in the manuscript. The references should follow the standards summarized in the NLM's International Committee of Medical Journal Editors (ICMJE) Recommendations for the Conduct, Reporting, Editing and Publication of Scholarly Work in Medical Journals: Sample References, available in [www.nlm.nih.gov/bsd/uniform\\_requirements.html](http://www.nlm.nih.gov/bsd/uniform_requirements.html) (accessed 24/04/2022). Periodical titles must be abbreviated according to NLM Catalog, available in <https://www.ncbi.nlm.nih.gov/nlmcatalog?db=journals> (accessed 24/04/2022).

e.1. The exactness of the references is exclusively the author's responsibility.

3.1.7. The noncompliance of any of the above criteria will lead to disqualification according to Articles 2.5.1 and 2.5.4.

### **3.2. Monograph Award.**

3.2.1. In case there are less than 2 (two) monographs submitted to the monograph Award, the XLI COMU Awards Commission is authorized to move the remaining Systematic Review to a category of Oswaldo Cruz' Award, under the Commission's own discretion.

3.2.1.1 In this case, the author will be informed, by the time no more submissions can be made (July 31st); the author can then choose to keep the study in the category assigned by the Commission, or to withdraw the study from the XLI COMU Awards, with refunding of the study's submission fee.

3.2.2. The studies submitted to the monographs Award must be a systematic bibliographical review.

3.2.2.1. In case this requirement is not fulfilled, the submission will be disqualified.

3.2.3. Manuscripts running for monograph Award must fulfill the following requisites:

3.2.3.1. Highlight the relevance of the issue chosen for review;



3.2.3.2. Enumerate the keywords using the 2022 version of the structured vocabulary MeSH (Medical Subject Headings) of the U.S. National Library of Medicine, available in <http://www.ncbi.nlm.nih.gov/mesh> (accessed 24/04/2022), the number of articles found for each search, the inclusion and exclusion criteria of the article studied and mentioned in the monograph;

3.2.3.3. Describe the results, including synoptic charts and graphs.

3.2.4. The manuscript may have up to 25 (twenty five) A4 sized pages (297x210mm) typed in Times New Roman, font size 12 and 1.5 line space. It must be 2.5 cm wide on the left and inferior margin, and 2.5 cm wide on the right and superior margin.

3.2.4.1 These specifications apply to all pages of the research, including the first three pages, abstract and references.

3.2.4.2. There's no limit of space for graphs, charts, illustrations and bibliographic references, as long as the research does not exceed the 25 (twenty five) pages.

3.2.4.2.1. Visual aids, such as figures or graphs, cannot be literally taken from books or journals periodicals. It is necessary to adapt them, as well as specify their source (name of the reference, name of the article and pages from where it has been taken).

3.2.4.3. The first three pages described at Article 3.2.6 are not counted as one of the 25 pages of research.

3.2.5. The Awards Commission will consider the standards for scientific writing used by journals and medical entities contained in the Uniform Requirements of Manuscripts Submitted to Biomedical Journals, available in International Committee of Medical Journal Editors' website: <http://icmje.org/recommendations/>, (accessed 24/04/2022).

3.2.6. The research must be written in English and contain the following structure:

- a. 1st page: research title in English and Award it is running for.
- b. 2nd page: research title in English and Award it is running for, and keywords in English, at most 5 (five), using 2022 version of the structured vocabulary MeSH (Medical Subject Headings) from the U.S. National Library of

Medicine, available in <http://www.ncbi.nlm.nih.gov/mesh> (accessed 24/04/2022).

- c. 3rd page: an abstract of the research, with up to 250 words. The abstract must include:
  - c.1. Brief description of the issue studied;
  - c.2. Description of the material and method used;
  - c.3. Summary of the results (it is not enough to state that the results will be discussed);
  - c.4. Conclusions.
- d. 4th page onward: the manuscript body should contain the title, without identification of the academic authors or academic advisor authors, followed by an introduction with a brief background and rationale of the work, objectives, methods, results and discussion. It should not be mentioned, under any circumstance, under penalty of disqualification, the workplace or any other information that might identify the authors or their origin, in order to ensure the blindness and impartiality of the awarding process.
- e. Last pages: bibliographic references numerated with arabic algarisms consecutively, following the order of appearance in the research. The references should follow the standards summarized in the NLM's International Committee of Medical Journal Editors (ICMJE) Recommendations for the Conduct, Reporting, Editing and Publication of Scholarly Work in Medical Journals: Sample References, available in [www.nlm.nih.gov/bsd/uniform\\_requirements.html](http://www.nlm.nih.gov/bsd/uniform_requirements.html) (accessed 24/04/2022). Periodical titles must be abbreviated according to NLM Catalog, available in <https://www.ncbi.nlm.nih.gov/nlmcatalog?db=journals> (accessed 24/04/2022).
  - e.1. The exactness of the references is exclusively the author's responsibility.

3.2.7. The noncompliance of any Article above will lead to disqualification according to Articles 2.5.1 and 2.5.4.

### **3.3 Panels Award.**

3.3.1. The panels can be based on discussion and description of study results from original, concluded, or ongoing studies.

3.3.1.1. The study as well as the panel, must be done by the same

registered authors at submission.

3.3.2. Each study is allowed to run for exclusively one Area of the Panels Award, as described in Article 2.1.2.

3.3.3. If less than 3 (three) studies are submitted to an Area, it will be excluded from the Panels Awards. Any study submitted for that Area will be excluded from the XLI COMU Awards.

3.3.3.1. Exceptionally in that case, the registration fee will be refunded to the authors, after the release of the studies classified for the second phase.

3.3.4. The panels must be 120 cm in height and 90 cm wide, be printed in panel quality paper, and contain a cord or a string to be suspended for exhibition.

3.3.5. The first phase of the awarding process consists of the submission of an abstract containing at most 500 (five hundred) words typed in Times New Roman, font size 12, 1.5 line space and A4 sized pages (297x210mm). It must be 2.5 cm wide on the left and inferior margin, and 2.5 cm wide on the right and superior margin. The abstract must be structured according to the following items:

3.3.5.1. For the Basic, Clinical, Surgical and Primary Health Care Areas:

- a. Introduction, justifying the rationale of the research;
- b. Objective(s);
- c. Methodology;
- d. Results (definitive or partial). The absence of quantifiable results will disqualify the panel;
- e. Discussion and conclusion of the results.

3.3.5.2. For the Case Report Area:

- a. Introduction;
- b. Objective(s);
- c. Case report, clarifying one of the following items:
  - c.1. description of a new pathology;
  - c.2. new etiological or physiopathological information about a known disease;
  - c.3. report of an infrequent pathology;
  - c.4. observation of rare or atypical manifestations in cases of a known disease;
  - c.5. use of new therapeutic course of action;
  - c.6. use of new investigation techniques.

3.3.5.3. For the Medical Education Area:

- a. Introduction;
- b. Objective(s);
- c. Report of the activities of the extension, clarifying all of the following items:
  - c.1. Description and analysis of the extension's activities;
  - c.2. Description and analysis of the extension's administrative organization;
  - c.3. Description and analysis of the extension's physical and human resources;
  - c.4. Description and analysis of the extension's target audience;
  - c.5. Description and analysis of the extension's objectives;
  - c.6. Critical analysis of the extension's results and difficulties.

3.3.5.4. The abstract must be written in English.

3.3.5.4.1. The noncompliance to these conditions may disqualify the study, according to Articles 2.5.1 and 2.5.4, depending upon the judgment of the XLI COMU Awards Commission.

3.3.6. The title and abstract of the research should be submitted upon registration and must not mention, under any circumstance, under penalty of being ruled out, the name of the authors, the workplace or any other information or image that might identify the authors or their origin, in order to ensure the blindness of the awarding process.

3.3.7. Visual aids, such as figures or graphs, cannot be literally taken from books or periodicals. It is necessary to adapt them, as well as specify their source (name of the reference, name of the article and pages from where it has been taken).

3.3.8. The noncompliance of any Article above will lead to disqualification according to Articles 2.5.1 and 2.5.4.

#### **4. About registration and submission.**

4.1. The date of registration is from June 21st, 2022 to July 31st, 2022.

4.1.1. The dates of registration and submission may be altered by the XLI COMU Awards Commission.

4.2. Any author is able to register the research.

4.3. The Registration must be done through <http://comufmusp.com.br/awards>

4.4. The registration fee is R\$30.00 (thirty Brazilian Reais) for each submission.

4.4.1. The registration fee must be paid through the website [www.comufmusp.com.br/scientificawards](http://www.comufmusp.com.br/scientificawards) at the moment of registration and submission of the materials.

4.5. The names of the authors registered on the submission must be the same that are registered and exhibited on the panel. The noncompliance of this Article will lead to the cancellation of the submission.

4.5.1. The order of the names in the registration must be the same as the order of authors.

4.6. The submission must include:

**4.6.1. For Oswaldo Cruz Award and Monographs Award:**

4.6.1.1. A PDF version of the manuscript according to Articles 3.1 and 3.2, respectively.

4.6.1.2. A proof of graduate enrollment for the year of 2022 at any Medicine, Speech Therapy (Fonoaudiologia), Physiotherapy, and Occupational Therapy school recognized by the Brazilian Ministry of Education and Culture (MEC) or any other equivalent official organ of the applicant's respective country.

4.6.1.3. A declaration of compliance with these Regulations to be filled out at the moment of registration.

**4.6.2. For Panels Award:**

4.6.2.1. A PDF of the abstract according to Article 3.3.

4.6.2.2. A proof of graduate enrollment for the year of 2022 at any Medicine, Speech Therapy (Fonoaudiologia), Physiotherapy, and Occupational Therapy school recognized by MEC or any other equivalent official organ of the applicant's respective country.

4.6.2.3. A declaration of compliance with these Regulations to be filled out at the moment of registration.

4.6.2.4. The panel must be delivered on October 14th (fifteenth), 2022, at the presentation of the second phase of the Panels Award, at FMUSP's Scientific Department.

4.6.2.4. The panel's printing and delivering is entirely the responsibility of the authors.

4.6.2.5. The affixation and removal of the panel will be done by the FMUSP's Scientific Department, and it will remain exposed only during the day of presentation.

4.6.2.5.1. FMUSP's Scientific Department will be responsible for the integrity of the panel until the end of the presentation.

4.6.2.6. The authors must retrieve their panels at the FMUSP's Scientific Department between October 17th, 2022 and November 18th 2022, between 9h and 14h or 15h and 17h.

4.6.2.6.1. After the specified time period, the panels will be recycled without any compensation for the authors.

4.7. Under any circumstance, will there be a refund of the registration fee, except in case of exclusion of an Area or Award, as described in Articles 3.1.2, 3.2.1 and 3.3.3.

## **5. About evaluation and awarding.**

5.1. The XLI COMU Awards's Judging Commission will be composed by University of São Paulo professors or other public universities from Brazil that have no link with any research evaluated by them and whose specialities are compatible with the themes of these studies. They will be invited by the XLI COMU's Awards Commission and will be responsible for the coordination of every phase of the Scientific Awards.

5.1.1. The XLI COMU's Judging Commission is entitled to evaluate the materials submitted to the XLI COMU.

5.1.2. The Judging Commission is entitled to disqualify any research when considered necessary.

5.1.3. The Judging Commission's decisions are final.

5.1.4. The identification of the Judging Commission's members will be kept under

strict secrecy, being announced only on the date of presentation.

5.2. The Examination Commissions are not necessarily composed by the same members at every phase of the Award. XLI COMU's Awards Commission is entitled to decide how to proceed in case of absence of any member of the Examination Commission.

5.3. All of the studies submitted to the Scientific Awards of the XLI COMU that respected all of the specifications described at these Regulations may receive, via e-mail, a feedback from the Evaluation Committee with comments and suggestions, taking into consideration the didactic nature of this contest, upon the author's request to the Awards Commission.

#### **5.4. For Oswaldo Cruz Award and Monographs Award:**

5.4.1. The evaluation consists of two phases:

5.4.1.1. First phase: in this stage, the manuscripts will be graded from 0 (zero) to 10 (ten), corresponding to 30% of the final grade. The Evaluation Committee will classify the 4 (four) best studies (those that received a grade 6,00 (six) or more) from each area of the Oswaldo Cruz Award, and the four (4) best studies (that received a grade of 6,00 (six) or more) of the Monograph Awards. These works will then be invited for an oral presentation in the 2nd (second) phase. This invitation will be published at <http://comufmusp.com.br/> and at FMUSP's Scientific Department. The first authors will also receive an email with further information about the place and date of their oral presentation.

5.4.1.1.1. The criteria for grading the received works in the first phase of Oswaldo Cruz Award and Monographs Award are:

- a. Scientific accuracy, corresponding to 15% of the first phase grade;
- b. Academic contribution, corresponding to 15% of the first phase grade;
- c. Practical application, corresponding to 10% of the first phase grade;
- d. Importance to scientific knowledge, corresponding to 20% of the first phase grade;
- e. Abstract clarity, corresponding to 10% of the first phase grade;
- f. Introduction and discussion, corresponding to 10% of the first phase grade;
- g. Bibliographical references, corresponding to 10% of the first phase grade;
- h. Appropriate layout for publication, corresponding to 10% of the first phase grade.

5.4.1.2. Second phase: in this stage, the studies will be orally presented to the Examination Commission by one, and only one, of the authors, who must be a graduate student, and will be graded from 0 (zero) to 10 (ten), corresponding to 70% of the final grade.

5.4.1.2.1. The criteria for grading in the second phase of Oswaldo Cruz Award and Monographs Award are:

- a. Adequate use of medical language, corresponding to 10% of the second phase grade;
- b. Layout, corresponding to 10% of the second phase grade;
- c. Presenter's attitude, corresponding to 10% of the second phase grade;
- d. Content, corresponding to 20% of the second phase grade;
- e. Knowledge of the topic presented, corresponding to 30% of the second phase grade;
- f. Author's participation, corresponding to 20% of the second phase grade.

5.4.1.2.2. The other student authors may, at the end of presentation, step in to answer the questions raised by the Evaluation Committee

5.4.1.2.3. The academic advisors are not allowed to step in, except in case it is requested by the Evaluation Committee, under penalty of being eliminated.

5.4.2. The oral presentations of the Oswaldo Cruz Award and Monograph Award will be filmed and the recordings will be kept for evaluation by the Evaluation Committee of the *Fundação Faculdade de Medicina* Award of the XLI COMU.

5.4.2.1. The recordings will not be released under any circumstance, being held under strict secrecy by the Awards Commission of the XLI COMU.

5.4.3. The oral presentations will be ordered according to the date of registration.

5.4.5. The research must be presented within 15 (fifteen) minutes.

5.4.5.1. The mentioned time includes only the academic's presentation. The questions raised by the Evaluation Committee will be restricted to the second part of evaluation.

5.4.5.2. After the 15 (fifteen) minutes of presentation, the Evaluation Committee may raise questions for the authors for, at most, 15 (fifteen)



minutes.

5.4.6. The non-attendance implies disqualification.

5.4.7. the use of digital resources, such as Powerpoint slides, to complement and illustrate the second phase presentation is allowed. The resource must be available in FMUSP.

5.4.7.1. The use of any video source, as long it doesn't exceed 10 (ten) minutes, and it is constantly narrated by the author at the moment of presentation is allowed. The duration of the video will be included in the regular total time of 15 (fifteen) minutes for presentation.

## **5.5. For Panels Award.**

5.5.1. The evaluation consists of two phases:

5.5.1.1. First phase: the abstracts will be graded from 0 (zero) to 10 (ten), corresponding to 30% of the final grade. The 5 (five) abstracts with the highest grades in each Area, and only these, will classify for the second phase and will be called to expose their panel during the XLI COMU. These panels will be published in the Congress Proceedings.

5.5.1.1.1. A list with the studies approved for the second phase will be published in alphabetical order on the website [www.comufmusp.com.br/scientificawards](http://www.comufmusp.com.br/scientificawards) and in the FMUSP's Scientific Department. The first authors will also receive an email with further information about place and date of presentation.

5.5.1.1.2. The criteria for grading in the first phase of Panels Award are:

- a. Scientific accuracy, corresponding to 15% of the first phase grade;
- b. Academic contribution, corresponding to 15% of the first phase grade;
- c. Practical application, corresponding to 10% of the first phase grade;
- d. Abstract clarity, corresponding to 15% of the first phase grade;
- e. Introduction and discussion, corresponding to 15% of the first phase grade;
- f. Objectives, corresponding to 10% of the first phase grade;
- g. Relevance, corresponding to 20% of the first phase grade.

5.5.1.2. Second phase: in this stage, the Panels will be orally presented to

the Evaluation Committee and will be graded from 0 (zero) to 10 (ten), corresponding to 70% of the final grade.

5.5.1.2.1. The criteria for grading in the second phase of Panels Award are:

- a. Importance of the topic, corresponding to 20% of the second phase grade;
- b. Research elaboration quality, corresponding to 15% of the second phase grade;
- c. Visual presentation quality corresponding to 15% of the second phase grade;
- d. Oral presentation quality corresponding to 15% of the second phase grade;
- e. Coherence between the abstract, the panel and the oral presentation, corresponding to 15% of the second phase grade;
- f. Knowledge of the topic presented corresponding to 20% of the second phase grade.

5.5.2. The panels will be orally presented to the Evaluation Committee by one to three of the authors, who must be undergraduate students.

5.5.2.1. The other student authors may, at the end of presentation, step in to answer the questions raised by the Evaluation Committee.

5.5.2.2. The academic advisors are not allowed to step in, except in case it is requested by the Evaluation Committee, under penalty of being ruled out.

5.5.2.3. In case an author has more than one panel on the second phase, he or she must choose another author of the same panel, who must be a graduation student, to do the oral presentation on his/her behalf. The Awards Commission must be notified at least 7 days before the oral presentation.

5.5.3. The presentation will be on October 15th (fifteenth), 2022, and the timescale will be announced on the list of the approved for the second phase.

5.5.4. The oral presentations will be ordered according to the date of registration.

5.5.5. The presentation time is 10 (ten) minutes.

5.5.5.1. Author's delay to start the oral presentation will result in a punishment of 10% on the grade of presentation.

5.5.5.2. Author's delay during the end of oral presentation will result in a punishment of 10% on the grade of presentation for each minute exceeded.

5.5.5.3. The Evaluation Committee will have 15 (fifteen) minutes to discuss, criticize and comment on the presentation.

5.5.5.4. The non-attendance to the presentation implies disqualification.

## **5.6. For Fundação Faculdade de Medicina Award.**

5.6.1. The evaluation consists of one phase.

5.6.2. The first-rank studies of each Area of the Oswaldo Cruz Award, and only these, will be submitted to an Evaluation Committee, that will grade the studies from 0 (zero) to 10 (ten).

5.6.2.1. The criteria for grading the written studies are:

- a. Scientific accuracy, corresponding to 7,5% of the final grade;
- b. Academic contribution, corresponding to 7,5% of the final grade;
- c. Practical application, corresponding to 5% of the final grade;
- d. Importance to scientific knowledge, corresponding to 10% of the final grade;
- e. Abstract clarity, corresponding to 5% of the final grade;
- f. Introduction and discussion, corresponding to 5% of the final grade;
- g. Bibliographical references, corresponding to 5% of the final grade;
- h. Appropriate layout for publication, corresponding to 5% of the final grade.

5.6.2.2. The criteria for grading the oral presentation are:

- a. Language, corresponding to 5% of the final grade;
- b. Layout, corresponding to 5% of the final grade;
- c. Posture of the presenter, corresponding to 5% of the final grade;
- d. Content, corresponding to 10% of the final grade;
- e. Knowledge of the topic presented, corresponding to 15% of the final grade;
- f. Participation of the author, corresponding to 10% of the final grade.

5.6.3. In case of a tied grade given by the Evaluation Committee of the *Fundação Faculdade de Medicina Award*, the casting vote will be given by a professor previously chosen by the Awards Commission whose identification will be maintained in a sealed and dated envelope.

5.7. The assigned grades given by the Examination Commission to the studies will not be

released.

5.7.1. The studies classified for the second phase of the Oswaldo Cruz Award, Monographs Award and Panels Award will not be announced following the ranking ordination.

5.8. Only the studies classified to the second phase of the Oswaldo Cruz Award, Monograph Award and Panels Award will receive participation certificates, which will be available at FMUSP's Scientific Department. It is necessary to show a proof of identity to retrieve the certificate.

5.8.1. The certificate will have all authors names, following the order registered at submission.

### **5.9. About prize:**

5.9.1. To the studies ranked first-place of the Monograph Award, as well as the first-place of each Area of Panels Award and Oswaldo Cruz Award, it will be granted R\$ 1200.00 (one thousand and two hundred Brazilian Reais) as a recognition prize.

5.9.2. To the studies ranked second-place of the Monograph Award, as well as the second-place of each Area of Panels Award and Oswaldo Cruz Award, will be granted R\$ 400.00 (four hundred Brazilian Reais) as a recognition prize.

5.9.3. The research ranked first-place of *Fundação Faculdade de Medicina Award* will be granted R\$ 6.000.00 (six thousand Brazilian Reais) as a recognition prize, in addition to the right of submitting the paper to Clinics Journal for free, upon acceptance by the Journal.

5.9.4. The Scientific Awards winners – ranked first and second place – will be announced at the closing ceremony of the XLI COMU, October 16th, 2022, being mandatory the presence of, at least, one of the authors at the ceremony in order to validate the receipt of the award.

5.9.4.1. The cash value corresponding to the awarding will be granted through bank deposit by the FMUSP's Scientific Department to an account informed by the authors.

5.9.4.2. In case there is no author present at the closing ceremony, the ranking will be held, but there will be no right to the money award.

5.9.5. The money award will be delivered only after all data and information necessary for publication is given to the Awards Commission of the XLI COMU.

5.9.6. The awarding and delivering of the certificates to the Scientific Awards winners – ranked first and second place – will only happen under the compliance of all obligations described in these Regulations.

## **6. About publication.**

6.1 To the winners of the Monographs Award, *Oswaldo Cruz Award* and Panels Award of the XLI COMU.

6.1.1. In order to receive the award and certificate, the authors of the winning studies (1st and 2nd places) must give the *Revista de Medicina* (Rev Med (São Paulo)) publication rights

6.1.1.1. If the authors choose not to publish the full text of their research at *Revista de Medicina*, they must write an article about their research in the format of a letter to the editor or any other format accepted by the *Revista de Medicina*, and publish it in the mentioned journal.

6.1.1.2. The award will be transferred to the authors after the publication is accepted.

6.2. To the winner of the *Fundação Faculdade de Medicina Award*.

6.2.1. The *Fundação Faculdade de Medicina Award* winners will be granted the right of publishing their research, free of cost, in the *Clinics Journal*.

6.2.1.1. The authors must fulfill the proper format modifications in order to submit their research to *Clinics* in the Rapid Communication category. The specifications are available in <https://www.clinicsjournal.com/>. The publication will take place after the necessary modifications appointed by the *Clinics'* editorial board.

6.2.1.2. If the authors chose not to publish their research in the *Clinics Journal*, they must write an article about their research in the format of a letter to the editor and publish it in the mentioned periodical.

6.3. The authors must send their publication/article/letter until **November 16th (sixth), 2022 in order to receive the cash award.**

## **7. Miscellaneous resolutions**

7.1. The noncompliance of any Article will lead to immediate disqualification.

7.2. The unforeseen cases will be judged by the Judging Commission and the Awards Commission of the XLI COMU.

7.3. The Forum of the County of *São Paulo* is appointed as responsible for solving any questions arising from the contest or these Regulations.

## CRITERIA FOR GRADING

### Oswaldo Cruz Award and Monographs Award

#### First phase: 30% of the final grade.

**Scientific accuracy:** corresponding to 15% of the first phase grade;

**Academic contribution:** corresponding to 15% of the first phase grade;

**Practical application:** corresponding to 10% of the first phase grade;

**Importance to scientific knowledge:** corresponding to 20% of the first phase grade;

**Abstract clarity:** corresponding to 10% of the first phase grade;

**Introduction and discussion:** corresponding to 10% of the first phase grade;

**Bibliographical references:** corresponding to 10% of the first phase grade;

**Appropriate layout for publication:** corresponding to 10% of the first phase grade.

#### Second phase: 70% of the final grade.

**Language:** corresponding to 10% of the second phase grade;

**Layout:** corresponding to 10% of the second phase grade;

**Presenter's posture:** corresponding to 10% of the second phase grade;

**Content:** corresponding to 20% of the second phase grade;

**Knowledge of the topic presented:** corresponding to 30% of the second phase grade;

**Author's participation and portrayal:** corresponding to 20% of the second phase grade.

### Panels Award

#### First phase: 30% of the final grade

**Scientific accuracy:** corresponding to 15% of the first phase grade;

**Academic contribution:** corresponding to 15% of the first phase grade;

**Practical application:** corresponding to 10% of the first phase grade;

**Abstract clarity:** corresponding to 15% of the first phase grade;

**Introduction and discussion:** corresponding to 15% of the first phase grade;

**Objectives:** corresponding to 10% of the first phase grade;

**Relevance:** corresponding to 20% of the first phase grade.

#### Second phase: 70% of the final grade.

**Topic's importance:** corresponding to 20% of the second phase grade;

**Research elaboration quality:** corresponding to 15% of the second phase grade;

**Visual presentation quality:** corresponding to 15% of the second phase grade;

**Oral presentation quality:** corresponding to 15% of the second phase grade;

**Coherence between the abstract, the panel and the oral presentation:** corresponding to 15% of the second phase grade;

**Knowledge of the topic presented:** corresponding to 20% of the second phase grade.

***Fundação Faculdade de Medicina Award***

**Written manuscripts**

**Scientific accuracy:** corresponding to 7,5% of the final grade;

**Academic contribution:** corresponding to 7,5% of the final grade;

**Practical application:** corresponding to 5% of the final grade;

**Importance to scientific knowledge:** corresponding to 10% of the final grade;

**Abstract clarity:** corresponding to 5% of the final grade;

**Introduction and discussion:** corresponding to 5% of the final grade;

**Bibliographical references:** corresponding to 5% of the final grade;

**Appropriate layout for publication:** corresponding to 5% of the final grade.

**Oral presentation**

**Language:** corresponding to 5% of the final grade;

**Layout:** corresponding to 5% of the final grade;

**Presenter's posture:** corresponding to 5% of the final grade;

**Content:** corresponding to 10% of the final grade;

**Knowledge of the topic presented:** corresponding to 15% of the final grade;

**Author's participation:** corresponding to 10% of the final grade.

**PRIZES**

**Monographs Award**

1st place prize: BRL 1200.00

2nd place prize: BRL 400.00

**Panels Award** (for each area)

1st place prize: BRL 1200.00

2nd place prize: BRL 400.00

**Oswaldo Cruz Award** (for each area)

1st place prize: BRL 1200.00

2nd place prize: BRL 400.00

***Fundação Faculdade de Medicina Award***

1st place prize: BRL 6000.00

TOTAL: BRL 25200.00



## **ABOUT THE CONGRESS**

The Congresso Médico Universitário - COMU (University Medical Congress) is organized by undergraduate students of the Scientific Department of Faculdade de Medicina da Universidade de São Paulo - FMUSP (University of São Paulo Medical School). This annual event comprises the participation of renowned professors and professionals involved with research and teaching. The majority of them are full or associate professors, or specialist doctors of Faculdade de Medicina da USP (FMUSP).

In previous editions, COMU had prominent professionals of FMUSP as Honor Presidents, such as Prof. Dr. Paulo Manuel Pêgo-Fernandes, Prof. Dr. Carlos da Silva Lacaz, Prof. Dr. Adib Domingos Jatene, Prof. Dr. Paulo Hilário Nascimento Saldiva, Prof. Dr. Fábio Schmidt Goffi, Prof. Dr. Miguel Srougi, Prof. Dr. Roberto Zatz, Prof. Dr. Giovanni Guido Cerri, Prof. Dr. Wilson Jacob Filho, Profa. Dra. Angelita Habr-Gama, Profa. Dra. Linamara Rizzo Battistella, Prof. Dr. Valentim Gentil Filho, Prof. Dr. José Otávio Costa Auler Junior, Prof. Dr. Carlos Roberto Ribeiro de Carvalho, Prof. Dr. Luiz Fernando Onuchic, and Prof. Dr. Roger Chammas.

COMU comprehends an extensive content in Health areas and aims to promote a rich exchange of experiences and up-to-date medical knowledge. Therefore, it is a benchmark event for medical and other health students from the entire country.

## **ORGANIZING COMMISSION**

**President of XLI COMU:** Paula Souza Ramalho

**Vice-President of XLI COMU:** Pedro Humberto Campanharo Lagares

**1st Treasurer:** João Pedro Borges Jardim

**2nd Treasurer:** Vivian Helena de Castro Marques

**Coordinators:** Pedro Henrique Nakano Del Medico, Juliana Martes Sternlicht, Giovanna Mattos Ferreira, Eduardo Sorice Correa

**Directors:** Adriana Yuri Kurosawa, Ana Luiza Tiemy Kanashiro, Beatriz Manásia Schroter, Erika Yukari Onishi, Gustavo Andrey Silva Barbosa, Isabella Pereira Gomes, Lídice Valeriana Oliveira Diop, Lis Victoria Ravani Carvalho, Lucas Luiz Constantino, Maély de Oliveira Ignácio, Marcos Richetti Franzosi, Mariana Ingrid Silva Silveira, Marina Koeler Somavilla Bomfim, Natália Santos Farias, Sofia Carolina Cantuario de Oliveira, Tiago Voigt Gava, Thaynara Maria Romão, Yasmin Peregrino Ribeiro

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