

XLIII COMU AWARDS REGULATION

1. Awards Commission of the *XLIII Congresso Médico Universitário da Faculdade de Medicina da Universidade de São Paulo (COMU)*.

1.1. The Awards Commission of the XLIII COMU is composed of:

- a. The President of the XLIII COMU Awards;
- b. The Honorary President of the XLIII COMU Scientific Awards.
- c. The President of the *Fundação Faculdade de Medicina* Award;
- d. The President of the *Oswaldo Cruz* Award;
- e. The President of the Monograph Award;
- f. The President of the Panels Award;

1.2. Each role of the Awards Commission of the XLIII COMU will belong respectively to:

- a. Academic Luana Mendes dos Santos, President of the Scientific Department;
- b. Prof. Dr. Roger Chammas, Professor of Oncology and Chair, Center for Translational Research in Oncology, Fac. de Medicina, Univ. de São Paulo.
- c. Academic Bruno Lucca Bonucci Alves Costa, editor-in-chief of *Revista de Medicina*;
- d. Academic Amanda Uneida Vieira, first treasurer of the Scientific Department;
- e. Academic Melissa de Lima Silva, second treasurer of the Scientific Department;
- f. Academic Levi Ferreira Santos Neto, extension coordinator of the Scientific Department;

1.3. The Commission will be responsible for the whole process of selecting and analyzing the candidates. Activities of the XLIII COMU Awards Commission will end after the certificates are delivered and the winners of the XLIII COMU Awards have received their prizes.

2. About the Awards.

2.1. The XLIII COMU Awards comprise the following categories:

2.1.1. Oswaldo Cruz Award, divided into the Areas, as follows:

- a. Basic ou basic-translational;
- b. Clinical;
- c. Surgical;
- d. Case Report;
- e. Medical Education

2.1.2. Monograph Award.

2.1.3. Panels Award, divided into the Areas as follows:

- a. Basic or basic-translational;
- b. Clinical;
- c. Surgical;
- d. Academic Extension;
- e. Case Report;
- f. Primary Health Care.

2.1.4. *Fundação Faculdade de Medicina* Award.

2.2. Only studies done by undergraduate students of Medicine, Speech Therapy (Fonoaudiologia), Physiotherapy, Occupational Therapy, and Medical Physics are eligible to apply for the XLIII COMU Awards. All candidates must be regular students of a university recognized by the Brazilian Ministry of Education and Culture (MEC), or any other equivalent official organ of the applicant's respective country.

2.3. The members of the XLIII COMU Awards Commission are not allowed, under any circumstance, to apply for XLIII COMU's Scientific Awards.

2.4. The prizes of XLIII COMU Awards are sponsored by *Fundação Faculdade de Medicina*.

2.5. Submitted materials must not have been concluded before May 2023.

2.5.1. Non-compliance of this condition leads to the loss of the application's awarding right, annulment of the certificate, restitution of the prize money received and removal of the publishing rights from *Revista de Medicina*.

2.5.1.1. Abstracts or manuscripts that have been disqualified do not have rights to the refunding of the XLIII COMU Awards registration fee.

2.5.2. In case XLIII COMU's Awards Commission concludes that noncompliance with Article 2.5 has dishonestly taken place, the first author might suffer further sanctions for upcoming Congresso Médico Universitário's editions:

2.5.2.1. The penalized individual will not be allowed to run for COMU's Scientific Awards for at least 2 years to, at most, permanent suspension, depending on the judgment of the Awards Commission.

2.5.3. In the event of penalties, the immediately next placed research will receive the prizing formerly attributed to the disqualified research.

2.6. Each study is allowed only one submission in the XLIII COMU Awards.

2.6.1. If more than one submission of the same research is detected, all the previous submissions will be canceled, and only the last one will be considered.

2.7. Each author is allowed to have only one submission for each of the five Areas of the Oswaldo Cruz Award, one submission for each area of the Panels Award, and one submission for the Monograph Awards.

2.8. Complete studies that have clear divisions and are presented simultaneously in the same Area or in more than one Area or Award will be disqualified, at the XLIII COMU's Awards Commission's sole discretion.

2.9. Only materials qualified for the second phase of the Oswaldo Cruz Award, Monograph Award, and Panels Award will receive participation certificates.

2.10. The materials ranked as first place for each Area of the Oswaldo Cruz Award, and exclusively those, will run for *Fundação Faculdade de Medicina* Award.

2.11. The official means of communication with the XLIII COMU Awards is by email (dc@fm.usp.br).

2.12. Each submitted abstract may have no more than 8 (eight) authors.

2.11.1. The studies may have at least 1 (one) and at most 4 (four) academic student authors.

2.11.2. The studies may have at least 1 (one) and at most 4 (four) non-academic advisors as authors.

2.13. Alterations of the participants, or their name order, or any other changes will not be allowed after the submission is completed.

2.14. If the study is a Systematic Review, it must be submitted to the Monograph Awards.

2.15. The unforeseen cases will be judged by the Judging Commission and the Awards Commission of the XLIII COMU.

2.16. The Forum of the County of *São Paulo* is appointed as responsible for solving any questions arising from the contest or these Regulations.

3. Oswaldo Cruz Award.

3.1. The Oswaldo Cruz Award, divided into the Areas, as follows: Basic or basic-translational, Clinical, Surgical, Case Report, Medical Education. Each study is allowed to run for exclusively one Area of the Oswaldo Cruz Award, as described in Article 2.7.

3.2. In the event of having less than 3 (three) submissions to an Area of Oswaldo Cruz's Award, all the submissions will be excluded from this Area of the XLIII COMU Awards.

3.2.1. The registration fee will be refunded to the authors after the release of the studies classified to the second phase in the other categories (Monograph and Panels).

3.3. The manuscript must have at most 30 (thirty) A4-sized pages (297x210mm) typed in Times New Roman, font size 12 and 1.5 line space. It must be 2.5 cm wide on the left and inferior margin, and 2.5 cm wide on the right and superior margin.

3.3.1.. These specifications apply to all the pages of the research, including the first three pages, abstract and references.

3.3.2. There is no limit of space for graphs, charts, illustrations and bibliographic references, as long as the research does not exceed 30 (thirty) pages.

3.3.2.1. Visual aids can not be literally taken from books or journals periodicals. It is necessary to adapt them and specify their source (name of the reference, the article, and the pages from which it was taken).

3.4. The Awards Commission will consider the standards for scientific writing used by journals and medical entities contained in the Uniform Requirements of Manuscripts Submitted to Biomedical Journals, available on the International Committee of Medical Journal Editors', available in: icmje.org/recommendations/ (accessed 16/04/2024).

3.5. The manuscript must be written in English with the following structure:

- A. 1st page: research title in English, Area, and Award it is running for.
- B. 2nd page: title in English, Area and Award it is running for, and keywords in English, at most 5 (five), using the 2024 version of the structured vocabulary MeSH (Medical Subject Headings) from the U.S. National Library of Medicine, available in: ncbi.nlm.nih.gov/mesh (accessed 16/04/2024).
- C. 3rd page: An abstract of the study, with up to 250 words, must include:

c.1. Brief description of the issue studied;

- c.2. Description of the materials and methods used, including any new techniques or principles employed, type of operation, and degree of accuracy (except for case report studies);
- c.3. Summary of the results (it is not enough to state that the results will be discussed); quantitative data are advised;
- c.4. Conclusions.

D. 4th page onward: The manuscript body should contain the title, without identification of the academic authors or academic advisor authors, followed by a brief introduction justifying the issue studied, objectives, methods (except for case report studies), results, and discussion.

- d.1. The institution or any other information that might identify the authors or their origin should not be mentioned, under any circumstance, under penalty of disqualification, in order to ensure the blindness of the evaluation.

E. Last pages: The references should follow the standards summarized in the NLM's International Committee of Medical Journal Editors (ICMJE) Recommendations for the Conduct, Reporting, Editing and Publication of Scholarly Work in Medical Journals, available in nlm.nih.gov/bsd/uniform_requirements.html (accessed 16/04/2024). Periodical titles must be abbreviated according to NLM Catalog, available in ncbi.nlm.nih.gov/nlmcatalog?db=journals (accessed 16/04/2024).

- e.1. The exactness of the references is exclusively the author's responsibility.

3.6. Studies submitted as Case Reports must fulfill one of the following conditions:

- a. description of a new pathology;
- b. new etiological or physiopathological information about a known disease;
- c. report of an infrequent pathology;
- d. observation of rare or atypical manifestations in cases of a known disease;
- e. use of new therapeutic course of action;
- f. use of new investigation techniques.

3.7. Noncompliance of any article above leads to disqualification according to Article 2.5.1.

3.8. The submission process and required documents for article submission will be detailed in Section 6, "About Registration and Submission".

4. Monograph Award.

4.1. Studies submitted to the Monographs Award must be a systematic bibliographical review.

4.2. In case there are less than 2 (two) monographs submitted to the monograph Award, the XLIII COMU Awards Commission is authorized to move the remaining Systematic Review to a category of Oswaldo Cruz' Award, under the Commission's own discretion.

4.2.1 In this case, the author will be informed and will be required to choose between maintaining the study in the category assigned by the Commission or withdrawing it from the XLIII COMU Awards, with a refund of the submission fee.

4.3. Manuscripts running for monograph Award must fulfill the following requisites:

4.3.1. Highlight the relevance of the issue chosen for review;

4.3.2. Enumerate the keywords using the 2024 version of the structured vocabulary MeSH (Medical Subject Headings) of the U.S. National Library of Medicine, available in ncbi.nlm.nih.gov/mesh (accessed 16/04/2024);

4.3.3. The number of articles found for each search, the inclusion and exclusion criteria of the article studied and mentioned in the monograph;

4.3.4. Describe the results, including synoptic charts and graphs

4.4. The manuscript may have up to 30 (thirty) A4 sized pages (297x210mm) typed in Times New Roman, font size 12 and 1.5 line space. It must be 2.5 cm wide on the left and inferior margin, and 2.5 cm wide on the right and superior margin.

4.4.1 These specifications apply to all pages of the research, including the first three pages, abstract and references.

4.4.2. There's no limit of space for graphs, charts, illustrations and bibliographic references, as long as the research does not exceed the 30 (thirty) pages.

4.4.2.1. Visual aids can not be literally taken from books or journals periodicals. It is necessary to adapt them and specify their source (name of the reference, the article, and the pages from which it was taken).

4.4.3. The first three pages are counted as 1 page of the thirty (30) pages of the survey..

4.5. The Awards Commission will consider the standards for scientific writing used by journals and medical entities contained in the Uniform Requirements of Manuscripts Submitted to Biomedical Journals, available in International Committee of Medical Journal Editors', available in icmje.org/recommendations/ (accessed 16/04/2024).

4.6. The research must be written in English and contain the following structure:

- A. 1st page: research title in English and Award it is running for.
 - B. 2nd page: research title in English and Award it is running for, and keywords in English, at most 5 (five), using 2024 version of the structured vocabulary MeSH (Medical Subject Headings) from the U.S. National Library of Medicine, available in ncbi.nlm.nih.gov/mesh (accessed 16/04/2024).
 - C. 3rd page: an abstract of the research, with up to 250 words. The abstract must include:
 - c.1. Brief description of the issue studied;
 - c.2. Description of the material and method used;
 - c.3. Summary of the results (it is not enough to state that the results will be discussed);
 - c.4. Conclusions.
 - D. 4th page onward: the manuscript body should contain the title, without identification of the academic or academic advisor authors, followed by an introduction with a brief background and rationale of the work, objectives, methods, results and discussion.
 - d.1. The institution or any other information that might identify the authors or their origin should not be mentioned, under any circumstance, under penalty of disqualification, in order to ensure the blindness of the evaluation.
 - E. Last pages: The references should follow the standards summarized in the NLM's International Committee of Medical Journal Editors (ICMJE) Recommendations for the Conduct, Reporting, Editing and Publication of Scholarly Work in Medical Journals, available in nlm.nih.gov/bsd/uniform_requirements.html (accessed 16/04/2024). Periodical titles must be abbreviated according to NLM Catalog, available in: ncbi.nlm.nih.gov/nlmcatalog?db=journals (accessed 16/04/2024).
 - e.1. The exactness of the references is exclusively the author's responsibility.
- 4.7. Noncompliance of any article above leads to disqualification according to Article 2.5.1.
- 4.8. The submission process and required documents for article submission will be detailed in Section 6, "About Registration and Submission".

5. Panels Award.

- 5.1. The Panels Award, divided into the Areas, as follows: Basic or basic-translational, Clinical, Surgical, Academic Extension, Case Report, Primary Health Care. Each study is allowed to run for exclusively one Area of the Panels Award, as described in Article 2.7.
- 5.2. If less than 3 (three) studies are submitted to an Area, it will be excluded from the Panels

Awards. Any study submitted for that Area will be excluded from the XLIII COMU Awards.

5.2.1. The registration fee will be refunded to the authors after the release of the studies classified to the second phase in the other categories (Oswaldo and Panels).

5.3. The Panels Awards submissions are based on discussion and description of study results from original, concluded, or ongoing studies.

5.3.1. Both the study and the panel must be of the same authorship, registered at submission.

5.4. The panels must be 120 cm in height and 90 cm wide, be printed on panel-quality paper, and contain a cord or a string to be suspended for exhibition.

5.5. The first phase of the awarding process consists of the submission of an abstract containing at most 500 (five hundred) words typed in Times New Roman, font size 12, 1.5 line space and A4 sized pages (297x210mm). It must be 2.5 cm wide on the left and inferior margin, and 2.5 cm wide on the right and superior margin. The abstract must be structured according to the following items:

5.5.1. For the Basic or basic-translational, Clinical, Surgical and Primary Health Care Areas:

- A. Introduction, justifying the rationale of the research;
- B. Objective(s);
- C. Methodology;
- D. Results (definitive or partial);
 - a. The absence of quantifiable results will disqualify the panel;
- E. Discussion and conclusion of the results.

5.5.2. For the Case Report Area:

- A. Introduction;
- B. Objective(s);
- C. Case report, clarifying one of the following items:
 - c.1. description of a new pathology;
 - c.2. new etiological or physiopathological information about a known disease;
 - c.3. report of an infrequent pathology;
 - c.4. observation of rare or atypical manifestations in cases of a known disease;
 - c.5. use of a new therapeutic course of action;
 - c.6. use of new investigation techniques.
- D. Discussion and conclusion of the results.

5.5.3. For the Academic Extension Area:

- A. Introduction;
- B. Objective(s);
- C. Report of the activities of the extension, clarifying all of the following items:
 - c.1. Description and analysis of the extension's activities;
 - c.2. Description and analysis of the extension's administrative organization;
 - c.3. Description and analysis of the extension's physical and human resources;
 - c.4. Description and analysis of the extension's target audience;
 - c.5. Description and analysis of the extension's objectives;
 - c.6. Critical analysis of the extension's results and difficulties.

5.5.4. The abstract must be written in English.

5.6. The title and abstract of the research should be submitted upon registration and must not mention, under any circumstance, under penalty of being ruled out, the name of the authors, the workplace or any other information or image that might identify the authors or their origin, in order to ensure the blindness of the awarding process.

5.7. Visual aids, such as figures or graphs, cannot be literally taken from books or periodicals. It is necessary to adapt them, as well as specify their source (name of the reference, name of the article and pages from where it has been taken).

5.8. Noncompliance of any article above leads to disqualification according to Article 2.5.1.

5.9. The submission process and required documents for article submission will be detailed in Section 6, "About Registration and Submission".

6. About registration and submission.

6.1. The date of registration is from May 29nd, 2024 to June 27th, 2024.

6.1.1. The date of registration may be altered by the Awards Commission.

6.2. Any author can register the research.

6.3. Registration must be done through the site: comufmusp.com.br/awards

6.4. The registration fee is R\$50.00 (fifty Brazilian Reais) for each submission.

6.4.1. The registration fee must be paid at the moment of submission of the materials.

6.5. The submission must include:

6.5.1. For Oswaldo Cruz Award and Monographs Award:

6.6.1.1. A PDF of the manuscript according to Articles 3 and 4, respectively.

6.6.1.2. A proof of graduate enrollment for the year of 2024 at any Medicine, Speech Therapy (Fonoaudiologia), Physiotherapy, Medical Physics and Occupational Therapy school recognized by the Brazilian Ministry of Education and Culture (MEC) or any other equivalent official organ of the applicant's respective country.

6.6.1.3. A declaration of compliance with these Regulations to be filled out at the moment of registration.

6.5.2. For Panels Award:

6.5.2.1. A PDF of the abstract according to Article 5.

6.5.2.2. A proof of graduate enrollment for the year of 2024 at any Medicine, Speech Therapy (Fonoaudiologia), Physiotherapy, Medical Physics and Occupational Therapy school recognized by MEC or any other equivalent official organ of the applicant's respective country.

6.5.2.3. A declaration of compliance with these Regulations to be filled out at the moment of registration.

6.5.2.4. The panel must be delivered on October 18th (eighteen), 2024, at the presentation of the second phase, at FMUSP's Scientific Department.

6.5.2.5. The panel's printing and delivering is the responsibility of the authors.

6.5.2.6. The affixation and removal of the panel will be done by the FMUSP's Scientific Department, and it will remain exposed during the COMU.

6.5.2.6.1. FMUSP's Scientific Department will be responsible for the integrity of the panel until the end of the presentation.

6.5.2.7. The authors must retrieve their panels at the FMUSP's Scientific Department between October 21th, 2024 and November 21th 2024, between 12h and 14h or 17h and 18h.

6.5.2.7.1. After the specified time period, the panels will be recycled without any compensation for the authors.

6.6. Under any circumstance, will there be a refund of the registration fee, except in case of exclusion of an Area or Award, as described in Articles 3.2, 4.2 and 5.2.

7. About evaluation.

7.1. The Evaluation Commission will be composed of University of São Paulo professors or other public universities from Brazil that have no conflict of interests, and whose specialities are compatible with the studies subjects. They will be invited by the Awards Commission and will be responsible for the coordination of every phase of the Scientific Awards.

7.1.1. The Evaluation Commission is entitled to evaluate the materials submitted to the XLIII COMU Awards.

7.1.2. The Evaluation Commission is entitled to disqualify any research when considered necessary.

7.1.3. The Evaluation Commission's decisions are final.

7.1.4. The identification of the Evaluation Commission's members will be kept under strict secrecy, being announced only on the date of presentation.

7.2. The Evaluation Commissions are not necessarily composed by the same members at every phase of the Award. XLIII COMU's Awards Commission is entitled to decide how to proceed in case of absence of any member of the Evaluation Commission.

7.3. All of the studies submitted to the Scientific Awards of the XLIII COMU that fully

respected the specifications described in the present document may receive, upon the author's request, feedback from the Evaluation Committee, comprising comments and suggestions, given the didactic nature of the contest. The communication will be made via email.

7.4. Evaluation of Oswaldo Cruz Award and Monographs Award:

7.4.1. First phase (30% of the final grade):

The manuscripts will be graded from 0 (zero) to 10 (ten). The Evaluation Committee will classify the 4 (four) best studies (that received a grade 6,00 (six) or more) from each area of the Oswaldo Cruz Award and Monograph Award. These works will then be invited for an oral presentation in the 2nd (second) phase. The invitation will be sent via email with further information (place and date) of their oral presentation.

7.4.2. Criteria for grading in the first phase:

- A. Importance to scientific knowledge (20% of the first phase grade);
- B. Academic contribution (15% of the first phase grade);
- C. Scientific accuracy (15% of the first phase grade);
- D. Abstract clarity (10% of the first phase grade);
- E. Appropriate layout for publication (10% of the first phase grade);
- F. Bibliographical references (10% of the first phase grade);
- G. Introduction and discussion (10% of the first phase grade);
- H. Practical application (10% of the first phase grade);

7.4.3. Second phase (70% of the final grade):

The studies will be orally presented to the Examination Commission by only one of the authors, who must be a graduate student, and will be graded from 0 (zero) to 10 (ten). The participant has the option to present in English or Portuguese.

7.4.4. Criteria for grading in the second phase:

- A. Knowledge of the topic presented (30% of the second phase grade);
- B. Author's participation (20% of the second phase grade);
- C. Content (20% of the second phase grade);
- D. Adequate use of medical language (10% of the second phase grade);
- E. Layout (10% of the second phase grade);
- F. Presenter's attitude (10% of the second phase grade);

7.4.5.1. The other student authors may, at the end of presentation, step in to answer the questions raised by the Evaluation Committee

7.4.5.2. The academic advisors are not allowed to step in, except in case it is requested by the Evaluation Committee, under penalty of being eliminated.

7.4.6. The oral presentations of the Oswaldo Cruz Award and Monograph Award will be filmed and the recordings will be kept for evaluation by the Evaluation Committee of the *Fundação Faculdade de Medicina* Award of the XLIII COMU.

7.4.6.1. The recordings will not be released under any circumstance, being held under strict secrecy by the Awards Commission of the XLIII COMU.

7.4.7. The oral presentations will be ordered according to the date of submission.

7.4.8. The work must be presented within 15 (fifteen) minutes.

7.4.8.1. The mentioned time includes only the academic's presentation.

7.4.8.2. After the presentation, the Evaluation Committee may raise questions for the authors for, at most, 15 (fifteen) minutes.

7.4.8.3. Author's delay during the end of oral presentation will result in a punishment of 10% on the grade of presentation for each minute exceeded.

7.4.9. The non-attendance to the presentation implies disqualification.

7.4.10. The use of digital resources, such as Powerpoint slides, to complement and illustrate the second phase presentation is allowed. The resource must be available in FMUSP. Information on PowerPoint submission and formatting will be sent via email.

7.4.10.1. The use of any video source, as long it doesn't exceed 10 (ten) minutes, and it is constantly narrated by the author at the moment of presentation is allowed. The duration of the video will be included in the regular total time of 15 (fifteen) minutes for presentation.

7.5. Evaluation of Panels Award.

7.5.2. First phase (30% of the final grade):

The abstracts will be graded from 0 (zero) to 10 (ten). The 5 (five) abstracts with the highest grades in each Area, and only these, will classify for the second phase and will be invited to expose their panel during the XLIII COMU. These panels will be published in the Congress Proceedings. The invitation will be sent via email with further information (place and date) of their oral presentation.

7.5.3. Criteria for grading in the first phase:

- A. Relevance (20% of the first phase grade);
- B. Abstract clarity (15% of the first phase grade);
- C. Academic contribution (15% of the first phase grade);
- D. Introduction and discussion (15% of the first phase grade);
- E. Scientific accuracy (15% of the first phase grade);
- F. Objectives (10% of the first phase grade);
- G. Practical application (10% of the first phase grade);

7.5.4. Second phase (70% of the final grade):

The Panels will be orally presented to the Examination Commission by only one of the authors, who must be a graduate student, and will be graded from 0 (zero) to 10 (ten). The participant has the option to present in English or Portuguese.

7.5.5. Criteria for grading in the second phase:

- A. Importance of the topic (20% of the second phase grade);
- B. Knowledge of the topic presented (20% of the second phase grade);
- C. Coherence between the abstract, the panel and the oral presentation (15% of the second phase grade);
- D. Oral presentation quality (15% of the second phase grade);
- E. Research elaboration quality (15% of the second phase grade);
- F. Visual presentation quality (15% of the second phase grade);

7.5.5.1. The other student authors may, at the end of presentation, step in to answer the questions raised by the Evaluation Committee.

7.5.5.2. The academic advisors are not allowed to step in, except in case it is requested by the Evaluation Committee, under penalty of being ruled out.

7.5.6. The presentation will be on October 19th (eighteen), 2024.

7.5.7. The presentation time is 10 (ten) minutes.

7.5.7.1. Author's delay to start the oral presentation will result in a punishment of 10% on the grade of presentation.

7.5.7.2. Author's delay during the end of oral presentation will result in a punishment of 10% on the grade of presentation for each minute exceeded.

7.5.7.3. The Evaluation Committee will have 15 (fifteen) minutes to discuss, criticize and comment on the presentation.

7.5.8. The non-attendance to the presentation implies disqualification.

7.6. Evaluation *Fundação Faculdade de Medicina* Award.

7.6.1. The evaluation consists of one phase.

7.6.2. First-rank studies of each Area of the Oswaldo Cruz Award will be submitted to an Evaluation Committee, that will grade the studies from 0 (zero) to 10 (ten).

7.6.3. The criteria for grading the written studies are:

- A. Importance to scientific knowledge, corresponding to 10% of the final grade;
- B. Academic contribution, corresponding to 7,5% of the final grade;
- C. Scientific accuracy, corresponding to 7,5% of the final grade;
- D. Abstract clarity, corresponding to 5% of the final grade;
- E. Appropriate layout for publication, corresponding to 5% of the final grade.
- F. Bibliographical references, corresponding to 5% of the final grade;
- G. Introduction and discussion, corresponding to 5% of the final grade;
- H. Practical application, corresponding to 5% of the final grade;

7.6.4. The criteria for grading the oral presentation are:

- a. Knowledge of the topic presented, corresponding to 15% of the final grade;
- b. Content, corresponding to 10% of the final grade;
- c. Participation of the author, corresponding to 10% of the final grade.
- d. Language, corresponding to 5% of the final grade;
- e. Layout, corresponding to 5% of the final grade;
- f. Posture of the presenter, corresponding to 5% of the final grade;

7.6.5. In case of a tied grade given by the Evaluation Committee of the *Fundação Faculdade de Medicina* Award, the casting vote will be given by a professor previously chosen by the Awards Commission whose identification will be maintained in a sealed and dated envelope.

7.7. The assigned grades given by the Examination Commission will not be released.

7.7.1. The studies classified for the second phase of the Oswaldo Cruz Award, Monographs Award and Panels Award will not be announced following the ranking ordination.

7.8. As mentioned in article 2.9, only the studies classified to the second phase of the Oswaldo Cruz Award, Monograph Award and Panels Award will receive participation certificates, which will be available at FMUSP's Scientific Department.

7.8.1. The certificate will have all authors' names, following the order at submission.

8. About awarding:

8.1. To the studies ranked first-place of the Monograph Award, as well as the first-place of each Area of Panels Award and Oswaldo Cruz Award, it will be granted R\$ 1200.00 (one thousand and two hundred Brazilian Reais) as a recognition prize.

8.2. To the studies ranked second-place of the Monograph Award, as well as the second-place of each Area of Panels Award and Oswaldo Cruz Award, will be granted R\$ 400.00 (four hundred Brazilian Reais) as a recognition prize.

8.3. The research ranked first-place of *Fundação Faculdade de Medicina* Award will be granted R\$ 6000.00 (six thousand Brazilian Reais) as a recognition prize, in addition to the right of submitting the paper to Clinics Journal for free, upon acceptance by the Journal.

8.3.1 The prize of R\$ 6000.00 (six thousand Brazilian Reais) added to the R\$ 1200.00 (one thousand and two hundred Brazilian Reais) prize won in the respective area.

8.4. The Scientific Awards winners – ranked first and second place – will be announced at the closing ceremony of the XLIII COMU, October 20th, 2024, being mandatory the presence of, at least, one of the authors at the ceremony in order to validate the receipt of the award.

8.5. The money award will be delivered only after all data and information necessary for publication is given to the Awards Commission of the XLIII COMU.

8.5.1. The cash value corresponding to the awarding will be granted through bank deposit by the FMUSP's Scientific Department to an account informed by the authors.

8.6. The awarding and delivering of the certificates to the Scientific Awards winners – ranked first and second place – will only happen under the compliance of all obligations described in these Regulations.

9. About publication.

9.1. All the studies must inform on the submission the full name, institution, email address and ORCID, of all authors.

9.2 To the winners of the Monographs Award, *Oswaldo Cruz* Award and Panels Award:

9.2.1. In order to receive the award and certificate, the authors of the winning studies (1st and 2nd places) must give the *Revista de Medicina* [Rev Med (São Paulo)] publication rights

9.2.1.1. If the authors choose not to publish the full text of their research at *Revista de Medicina*, they must write an article about their research in the format of a letter to the editor or any other format accepted by the *Revista de Medicina*, and publish it in the mentioned journal.

9.2.1.2. The award will be transferred to the authors after the publication is accepted.

9.3. To the winner of the *Fundação Faculdade de Medicina* Award.

9.3.1. The *Fundação Faculdade de Medicina* Award winners will be granted the right of publishing their research, free of cost, in the *Clinics* Journal.

9.3.1.1. The authors must fulfill the proper format modifications in order to submit their research to *Clinics* in the Rapid Communication category. The specifications are available in <https://www.clinicsjournal.com/>. The publication will take place after the necessary modifications appointed by the *Clinics*' editorial board.

9.3.1.2. If the authors choose not to publish their research in the *Clinics* Journal, they must write an article about their research in the format of a letter to the editor and publish it in the mentioned periodical.

9.4. The authors must send their publication/article/letter until **November 22th (twenty second), 2024 in order to receive the cash award.**

For more information or questions email us: dc@fm.usp.br